M-Cube Group

# **Privacy Policy**

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In M-Cube we are committed to protecting people's privacy and ensuring the security of personal data. This Privacy Policy explains how we collect, use, disclose, and protect personal information in accordance with the GDPR.

#### 1. Definitions

In this Privacy Policy, the following terms have the meanings ascribed to them:

"Data controller" (aka "Owner") means the entity that determines the purposes and means of processing personal data.

"Data processor" refers to any person or entity that processes personal data on behalf of the data controller.

"Data Subjects" refers to the natural person to whom the Personal Data refers.

"M-Cube Organization" refers to M-Cube S.p.A. - Via San Galdino,6 - 20154 Milano (Italy), that is the data controller responsible for the processing of personal information collected through its products and services and software applications.

"Owner" refers to M-Cube Organization, as Data Controller.

"Personal data" refers to any information relating to an identified or identifiable natural person (data subject).

"Users" refers to Data Subjects using our products, services or software applications.

#### 2. Contacts

Owner contact email: privacy@mcubedigital.com

## 3. Types of Data collected

We collect personal information from you when you voluntarily provide it to us, such as when you fill out forms on our website, subscribe to our newsletter, or interact with our services. The types of personal information we may collect include:

- Contact information (e.g., name, email address, phone number)
- Demographic information (e.g., age, gender)
- Billing and payment details
- User preferences and interests
- Usage data (e.g., IP address, browser type, referring website, pages visited).
- Account credentials (username and password).



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#### 4. Use of Personal Information

We use the personal information we collect for the following purposes:

- To provide and improve our services
- To respond to inquiries, requests, or support needs
- To personalize user experience and deliver relevant content
- To process payments and fulfill orders
- To send periodic emails or newsletters
- To conduct research and analytics
- To comply with legal obligations.

## 5. Methods of processing

The Owner takes appropriate security measures to prevent unauthorized access, disclosure, modification, or unauthorized destruction of the Data.

The Data processing is carried out using computers and/or IT enabled tools, following organizational procedures and modes strictly related to the purposes indicated. In addition to the Owner, in some cases, the Data may be accessible to certain types of persons in charge, involved with the operation of our Website or Services (administration, sales, marketing, legal, system administration) or external parties (such as third-party technical service providers, mail carriers, hosting providers, IT companies, communications agencies) appointed, if necessary, as Data Processors by the Owner. The updated list of these parties may be requested from the Owner at any time.

## 6. Data Sharing and Disclosure

We may share personal data with:

- Our affiliated companies, subsidiaries, and third-party service providers necessary for the provision of our services.
- Law enforcement agencies, regulatory bodies, or government authorities when required by law or to protect our rights.
- Other third parties with consent of the User.

We ensure that any data transfer outside the European Economic Area (EEA) is done in compliance with the GDPR requirements.



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## 7. Legal basis of processing

The Owner may process Personal Data relating to Users if one of the following applies:

- Users have given their consent for one or more specific purposes.
   Note: Under some legislations the Owner may be allowed to process Personal Data until the User objects to such processing ("opt-out"), without having to rely on consent or any other of the following legal bases. This, however, does not apply, whenever the processing of Personal Data is subject to European data protection law;
- provision of Data is necessary for the performance of an agreement with the User and/or for any pre-contractual obligations thereof;
- processing is necessary for compliance with a legal obligation to which the Owner is subject;
- processing is related to a task that is carried out in the public interest or in the exercise of official authority vested in the Owner;
- processing is necessary for the purposes of the legitimate interests pursued by the Owner or by a third party.

In any case, the Owner will gladly help to clarify the specific legal basis that applies to the processing, and in particular whether the provision of Personal Data is a statutory or contractual requirement, or a requirement necessary to enter into a contract.

#### 8. Data Place & Transfer

The Data is processed at the Owner's operating offices and in any other places where the parties involved in the processing are located.

Depending on the User's location, data transfers may involve transferring the User's Data to a country other than their own.

We ensure that any data transfer outside the European Economic Area (EEA) is done in compliance with the GDPR requirements.

Users are also entitled to learn about the legal basis of Data transfers to a country outside the European Union or to any international organization governed by public international law or set up by two or more countries, such as the UN, and about the security measures taken by the Owner to safeguard their Data.

If any such transfer takes place, Users can find out more by inquire with the Owner using the information provided in the contact section.



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#### 9. Retention time

Personal Data shall be processed and stored for as long as required by the purpose they have been collected for.

#### Therefore:

- Personal Data collected for purposes related to the performance of a contract between the Owner and the User shall be retained until such contract has been fully performed.
- Personal Data collected for the purposes of the Owner's legitimate interests shall be retained as long as needed to fulfill such purposes. Users may find specific information regarding the legitimate interests pursued by the Owner within the relevant sections of this document or by contacting the Owner.

The Owner may be allowed to retain Personal Data for a longer period whenever the User has given consent to such processing, as long as such consent is not withdrawn. Furthermore, the Owner may be obliged to retain Personal Data for a longer period whenever required to do so for the performance of a legal obligation or upon order of an authority.

Once the retention period expires, Personal Data shall be deleted. Therefore, the right of access, the right to erasure, the right to rectification and the right to data portability cannot be enforced after expiration of the retention period.

## 10. The purposes of processing

The Data concerning the User is collected to allow the Owner to provide its Service, comply with its legal obligations, respond to enforcement requests, protect its rights and interests (or those of its Users or third parties), detect any malicious or fraudulent activity, as well as the following: Contacting the User, Managing contacts and sending messages, Interaction with external social networks and platforms, SPAM protection, Analytics, Displaying content from external platforms, Tag Management and Remarketing and behavioral targeting.

For specific information about the Personal Data used for each purpose, the User may refer to the section "Detailed information on the processing of Personal Data".



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## 11. The rights of Users

Users may exercise certain rights regarding their Data processed by the Owner.

In particular, Users have the right to do the following:

- **Withdraw their consent at any time**. Users have the right to withdraw consent where they have previously given their consent to the processing of their Personal Data.
- Object to processing of their Data. Users have the right to object to the processing of their Data if
  the processing is carried out on a legal basis other than consent. Further details are provided in the
  dedicated section below.
- Access their Data. Users have the right to learn if Data is being processed by the Owner, obtain
  disclosure regarding certain aspects of the processing and obtain a copy of the Data undergoing
  processing.
- **Verify and seek rectification**. Users have the right to verify the accuracy of their Data and ask for it to be updated or corrected.
- Restrict the processing of their Data. Users have the right, under certain circumstances, to restrict the processing of their Data. In this case, the Owner will not process their Data for any purpose other than storing it.
- Have their Personal Data deleted or otherwise removed. Users have the right, under certain circumstances, to obtain the erasure of their Data from the Owner.
- Receive their Data and have it transferred to another controller. Users have the right to receive their Data in a structured, commonly used and machine readable format and, if technically feasible, to have it transmitted to another controller without any hindrance. This provision is applicable provided that the Data is processed by automated means and that the processing is based on the User's consent, on a contract which the User is part of or on pre-contractual obligations thereof.
- Lodge a complaint. Users have the right to bring a claim before their competent data protection authority.

#### 11.1 Details about the right to object to processing

Where Personal Data is processed for a public interest, in the exercise of an official authority vested in the Owner or for the purposes of the legitimate interests pursued by the Owner, Users may object to such processing by providing a ground related to their particular situation to justify the objection.

Users must know that, however, should their Personal Data be processed for direct marketing purposes, they can object to that processing at any time without providing any justification. To learn, whether the Owner is processing Personal Data for direct marketing purposes, Users may refer to the relevant sections of this document.

#### 11.2 How to exercise these rights

Any requests to exercise User rights can be directed to the Owner through the contact details provided in this document. These requests can be exercised free of charge and will be addressed by the Owner as early as possible and always within one month.

## 12. Changes to this privacy policy



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The Owner reserves the right to make changes to this privacy policy at any time by notifying its Users possibly within the Owner's Website and/or - as far as technically and legally feasible - sending a notice to Users via any contact information available to the Owner.

Should the changes affect processing activities performed on the basis of the User's consent, the Owner shall collect new consent from the User, where required.